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| **Hot Works Permit**  **This permit must be completed by hand** | **Permit number: HW** |
| **Issued and Authorised by:**  **Print name:** |
| **THIS PERMIT MUST BE DISPLAYED ON SITE**  Permit number: ………………………………………. Date: …………………………………………………….  Site: ………………………………………………………………………………………………………………….  Location: …………………………………………………………………………………………………………….  Contractor/Employee: ………………………………. Phone: ………………………………………………….  This permit is valid from: (Time & Date) ……………………………  This permit valid until: (Time & Date) ……………………………  Description of works:  ………………………………………………………………………………………………  ……………………………………………………………………………………………………………………….  A Method Statement or Safe Work Procedure has been provided and approved. attached to this work permit **YES / NO** | |
| Note: The following section of this permit must be completed and signed by the Authorised Person before work is to proceed and only work listed above may be completed. | |
| The following equipment will be used during the works (all equipment to be used is in good working order and is fit for use): | |
| Oxygen  Acetylene  Propane  Arc welding  LPG  Gas torch  Soldering iron  Hot Air Gun  Angle Grinder  Abrasive Chop Saw    Other (please specify): ……………………………………………………………………………………………… | |
| The following services have been isolated for the duration of the works: | |
| Smoke/thermal detectors  Piped services  Vessels  Valves    Other (please specify): Drained / Purged / Flushed / Spades / Screens | |
| The following control measures have been implemented for the duration of the works: | |
| Barriers  Signage  Heat shields  Fire Watcher  Fire extinguishers  Fire Blanket / Sand  Appropriate PPE  Spent rods water bucket  Other (please specify) ………………………………………………………………………………………………. | |
| The following environmental factors have been assessed and are suitable for the works: | |
| Weather/wind  Stored material/vegetation  LEV Isolation  Other (please specify) …………………………………………………………………………………………….. | |

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| Precautions to be taken checklist (tick) |
| Competency check  Hot work must cease one hour before end of shift  Gas cylinders must be transported and secured in an upright position  Valves and hoses must be in good condition  All cylinders have flash-back arrestors fitted  When not in use cylinders must be shut off  LPG cylinders must not be left in the building overnight unless formal approval received  Welding equipment to meet current standards  Minimum 2 metres safety zone around hot work – erect screens if needed  Work areas to be free of combustible materials before and during hot work  Fire blanket(s) to be available for protection of surroundings  Other: ………………………………………………………………………………………………………………… |

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| Person Requesting Permit |
| Name……………………………………(print) Contact Detail – Mobile no.    Status: ………………………………………  Trade / Quals: ……………………………………….  (e.g.. CSCS,) |

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| Authorisation and Confirmation – precautions have been taken. |
| Permit issued to: ……………………………. Signature: ……………………………… Date: ………………  (Print name)  Permit issued by: …………………………… Signature: ……………………………… Date: ……………… |

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| Cancellation/completion of permit |
| Permit cancelled/returned by: ……………………………… Signature: ………………………………………..  Cancelled/returned at: Time …………………………(24 hours) Date:……………………………………….  Reason for cancellation: Completed  Handover |

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| Final Sign-off |
| The work site has been inspected by me one hour after the cancellation/completion of the hot works and declared safe for normal operations to resume.  ………………………………………………… Signature: ……………………………… Date: …………….  (Print name) |