|  |  |  |
| --- | --- | --- |
| Condition & function of: - | √ = satisfactory/available  X = defective/missing  N/A = not applicable | Comments |
| Seat belts |  |  |
| Head restraint  adjustment |  |  |
| Mirror adjustment |  |  |
| First aid kit |  |  |
| Fire extinguisher |  |  |
| Torch |  |  |
| Warning triangle |  |  |
| Vehicle handbook |  |  |
| Warning lights |  |  |
| All lights |  |  |
| Horn |  |  |
| Washers and wipers |  |  |
| Hand Brake |  |  |
| Brakes |  |  |
| Fuel levels |  |  |
| Oil levels |  |  |
| Windscreen wash level |  |  |
| Coolant level |  |  |
| Brake & Clutch fluid |  |  |
| Condition of battery |  |  |
| Condition of bodywork |  |  |
| Condition of windscreen |  |  |
| Number plates present and clean |  |  |
| Security of roof rack |  |  |
| Security of load |  |  |
| Condition of tyres, tyre pressure, tyre wear. |  |  |
| Availability of spare  wheel & jack |  |  |